



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

21 April 2023

Dear Councillor

I write to summon you to the **Meeting of Services Committee** to be held at the Guildhall on **Thursday 27th April 2023 at 6.30 pm**.

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows
Town Clerk

To:

Essa	Tamar	Trematon
R Bickford J Brady R Bullock J Foster M Griffiths S Lennox-Boyd	J Dent S Gillies S Martin L Mortimore J Peggs (Chairman) P Samuels (Vice-Chairman)	S Miller B Samuels B Stoyel D Yates

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
5. To receive and approve the minutes of the Services Committee held on 9th February 2023 as a true and correct record. (Pages 4 - 11)
6. To receive the Services Committee budget statement and consider any actions and associated expenditure. (Pages 12 - 16)
7. To receive the notes of the Borough War Memorial Working Group meeting held on 17th February 2023, 7th March 2023 and 24th April 2023 and consider any recommendations. (Pages 17 - 40)
8. To consider Risk Management reports as may be received.
9. To receive and consider recommending to the Policy and Finance Committee the Home Library Service policy. (Pages 41 - 68)
10. To receive a report on the Dog Fouling Matters Competition and consider any actions and associated expenditure. (Pages 69 - 74)
11. To receive a report on litter in Saltash and consider any actions and associated expenditure. (Pages 75 - 77)
12. To receive a report from Cornwall Council on low level crime initiatives and consider any actions and associated expenditure. (Pages 78 - 80)
13. To receive a report from the Service Delivery Department and consider any actions or associated expenditure. (Pages 81 - 93)
14. To receive a report on the Town Councils Christmas lights and consider any actions and associated expenditure. (Pages 94 - 95)

15. To receive a report on the Town Council working vehicles and consider any actions and associated expenditure. (Page 96)
16. To receive a report on the Town Council play parks and funding opportunities and consider any actions and associated expenditure. (Pages 97 - 99)
(Pursuant to Services held on 09.02.23 minute no 116/22/23)
17. To receive a report from Saltash Environmental Action and consider any actions and associated expenditure. (Pages 100 - 103)
18. To receive a report on the Saltash Chronicles Embroidery Project and consider any actions and associated expenditure. (Pages 104 - 108)
19. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
20. To consider any items referred from the main part of the agenda.
21. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
22. To consider urgent non-financial items at the discretion of the Chairman.
23. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Thursday 8 June 2023 at 6.30 pm